PROJECT APPLICATION FOR COMMUNITY PARTNERSHIP FUND PROJECTS

Please complete and submit this form to apply for funding through the Community Partnership Fund program. A completed application is required before use of any Community Partnership Fund dollars. SWMD staff are available to assist with project planning and development.

COMMUNITY INFORMATION

Community Name: _____

Project Primary Contact: _____
(Name & Title) _____

Mailing Address: _____

_____

Phone Number: _____

Email: _____

Submittal Date: _____

PROJECT INFORMATION

Project Name: _____

Location of Project: _____
(Parcel #, lat/long, address) _____

_____

Project Start Date: _____

Project End Date: _____

Amount of Funds Requested: _____

1. Project Description

Project Type (check all that apply):
☐ Stream Restoration ☐ Wetland Enhancement ☐ BMP Installation ☐ Equipment Purchase
☐ Staff Training ☐ Outreach or Education ☐ Maintenance ☐ Other: _____

Project Description:
Summarize the goals, scope, and key activities

Project Deliverables and Milestones:
Identify key tasks or measurable outcomes

2. Project Budget

Please check all that apply and attach supporting documentation.
☐ Detailed cost estimate or quote(s) ☐ Vendor proposal(s) ☐ Internal labor or materials breakdown
☐ Funding from other sources (if applicable)

Total CPF Funds Requested:	$
Other funds (if applicable):	$
Total estimated project cost:	$

3. Operation and Maintenance

Will this project require ongoing operation and maintenance to ensure effectiveness or compliance?
☐ Yes ☐ No ☐ Unsure

If yes or unsure, please describe any anticipated O&M needs (e.g., inspections, vegetation management, equipment maintenance):

Note: If O&M is required, expectations will be finalized during SWMD review and documented in the Project Authorization Form.

4. Public Outreach and Involvement

Does this project include community engagement, volunteer, or an educational component?
☐ Yes ☐ No ☐ Not Applicable

If yes, please describe the outreach strategy, audience, or activities (e.g., signage, public events, training sessions):

If no, you may skip this section.

5. Project Benefits

Please describe how this project supports one or more of the following goals:

☐ Water quality improvement ☐ Stormwater management ☐ Regulatory compliance (e.g., MS4)
☐ Community engagement or education ☐ Environmental restoration or protection
☐ Other: _____

Project Benefits:
What environmental or community outcomes will this project achieve?

Note: You may include any relevant metrics or estimates here (e.g., feet of stream restored, number of residents reached, acres of impervious surface managed).

6. Additional Information

Please use this section to provide any relevant details or clarifications that are not addressed in the other sections of the application.

Attachments

☐ Budget Estimate / Quotes
☐ Maps, Site Plans, or Photos (if applicable)
☐ Supporting Documentation for Other Funding (if applicable)
☐ Letters of Support or Local Resolutions (if applicable)

Note: By submitting this form, the community acknowledges that the information provided is accurate to the best of their knowledge and that the proposed project will be reviewed by SWMD for eligibility under the CPF Guidelines.