

Permissive License Tax Allocation Procedures

Application for Distribution

A municipality may request a distribution of money received under ORC Section 4504.02 for improvements on eligible roads. A map of eligible roads is available on the Engineer's website or by calling the main office.

Once a potential project has been identified, an application for distribution (available on the Engineer's website) is submitted to the County Engineer for review and approval.

A municipality requesting a distribution of money received from ORC Section 4504.02 must apply for the distribution prior to the start of construction. (OAG No. 69-074)

The municipality's account must have a sufficient balance to cover the estimated costs at the time of application. Money may not be allocated for a succeeding year if such funds are not in existence at the time of application. (OAG No. 69-074)

Following its review of the community's application, the Engineer's Office will notify the community of any pending issues with the application and/or the amount of approved distribution.

Distribution of Funds

Distributions will be processed upon final certification of costs for project construction.

Distributions requests in excess of the amount in the original application will not be processed for payment.